



PORT ELIZABETH - SOUTH AFRICA

## BANQUETING INFORMATION SHEET

Thank you for choosing The Beach Hotel.

Please complete the form below and email to the address below, to assist us in formalising a quotation for you.

NAME:	
CONTACT DETAILS:	
EMAIL:	
DATE OF FUNCTION:	
STARTING TIME:	
ENDING TIME:	
TYPE OF FUNCTION:	
NO. OF GUESTS:	
VENUE SET-UP STYLE:	
CATERING REQUIREMENTS:	
EQUIPMENT REQUIRED:	

MARINE DRIVE | SUMMERSTRAND | PORT ELIZABETH | 041 583 2161

VENUES@THEBEACHHOTEL.CO.ZA | WWW.THEBEACHHOTEL.CO.ZA